



### **EXHIBITIONS AND GALLERY LEARNING INTERNSHIP**

The Exhibitions and Gallery Learning (EGL) Intern will work with the Director of Exhibitions and the Manager of Exhibitions and Gallery Learning to coordinate and lead tours of the New Art Center's two galleries, to prepare interpretive materials about the New Art Center's exhibitions, to help coordinate publicity efforts, and to assist at events and during programs. This is a great opportunity to get hands-on experience in all the facets of gallery work at a non-profit community art center that is committed to exhibiting contemporary art. 15-20 hours/weekly preferred.

### **INTERPRETIVE MATERIALS**

This position will focus on creating gallery guides, wall labels and activities to enhance and interpret the New Art Center's exhibitions. This will require: conducting research on themes and concepts, interviewing curators and artists, and writing succinctly about complicated ideas.

### **CURATORIAL OPPORTUNITY PROGRAM**

The EGL intern will also assist with preparations for the Curatorial Opportunity Program (COP) jury, a review process involving an advisory panel comprised of artists, teachers, curators, arts writers/critics, and New Art Center staff and Board members.

### **EVENT & GALLERY SUPPORT**

The EGL Intern will assist at opening receptions, gallery talks, curator workshops and drop-in gallery activities. They will also provide gallery security while engaging with gallery visitors.

### **GALLERY LEARNING & COMMUNITY OUTREACH**

### **QUALIFICATIONS**

The ideal intern has a love for and demonstrated commitment to contemporary art, art history and exhibition interpretation, as well as an interest in the workings of the NAC programs as described above. Applicants should have the ability to work independently and as part of a team and well organized. Must be computer literate with working knowledge of MS Office. Working knowledge of Photoshop and InDesign is ideal. The New Art Center can be flexible with an intern's schedule, but one day should be a Tuesday, Thursday or Friday. We would be especially interested in working with anyone who seeks to fulfill an internship requirement as part of coursework.

**TO APPLY:** Please send a resume and a letter of interest to Casey Curry at [casey@newartcenter.org](mailto:casey@newartcenter.org)

### **ABOUT THE NEW ART CENTER**

The New Art Center supports the development of visual artists and cultivates a community that appreciates art.

The New Art Center offers a supportive culture that takes art and artists seriously. We serve over 2,500 students annually in hundreds of classes and workshops. Our faculty includes some of the region's most esteemed art educators. In a setting that is welcoming and conveniently located, we offer an inclusive, multi-generational approach to art education that has served children, teens and adults at all skill levels since 1977.

We have one of the few mid-sized nonprofit exhibition spaces in New England, and attracts over 4,500 visitors annually. The New Art Center's Curatorial Opportunity Program is well respected in New England's visual arts community. This program is a unique vehicle for curators and artists to collaborate and present thoughtful, innovative concepts. It is the foundation of our Connections Program for gallery education.